



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting of December 11, 2024

5:30 p.m. Open Session

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Speck called the meeting to order at 5:30 p.m.

Roll Call:

Trustee Maher – Aye

Trustee Speck – Aye

Trustee Prusso – Aye

2. CONVENE INTO OPEN SESSION

A. Pledge of Allegiance

B. Approval of the Agenda

The Board agenda was approved as written.

3. PUBLIC COMMENT - *None*

4. RECOGNITIONS

Superintendent Duncan, TVROP staff, and peers recognized Vice Chairperson, Steve Maher, for his dedicated years of service to education.

5. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Maher	Prusso	3	0	0	0

A. Approval of the Minutes from the Regular Board Meeting of September 11, 2024

The Board approved the minutes from the September 11, 2024, Board Meeting.

B. Approval of the Bill and Salary Report – September 1 – November 30, 2024

The Board approved the Bill and Salary Reports, which show the District's operating and salary expenditures for the period noted.

C. Approval of the Purchase Order Summary – September 1– November 30, 2024

The Board approved the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of the CTE Employer Industry Sector Advisory Committee 2024 - 2025

The Board approved the CTE Industry Sector Advisory Committee List for 2024 - 2025.

E. Approval of the Regional CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee 2024 - 2025

The Board approved the Regional CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee List for 2024 - 2025.

6. DEFERRED CONSENT ITEM/S - None

7. INFORMATION / ACTION ITEMS

A. Acceptance of the 2023 – 2024 Audit Report - Action

In accordance with Education Code Section 41020, the Board of Education authorized the annual audit of the Tri-Valley Regional Occupational Program's financial records and supported documentation for the 2023 – 2024 fiscal year by CWDL.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Maher	3	0	0	0

B. Approval of the 2024 – 2025 First Interim Report - Action

The Board approved the Tri-Valley Regional Occupational Program 2024 – 2025 First Interim Report with a Positive Certification.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Maher	Prusso	3	0	0	0

C. Bay Region's Salary Schedule Comparison - Information

Superintendent Duncan presented the salary schedule comparison for each TVROP job classification that includes all Alameda County ROPs and TVROP JPA member districts.

The Board members have requested the following data from Doug D'Amour, CBO, for further discussion:

- Provide details on the financial impact of offering an additional \$5,000 cash in lieu of benefits only – Trustee Speck & Trustee Prusso
- Provide the financial impact on the additional \$5,000 and include the total costs for salary schedule increases at 1%, 2%, 3%, and 5% - Trustee Speck & Trustee Prusso
- How long can the TVROP reserve and budget sustain the costs? – Trustee Speck & Trustee Maher
- What would lowering the additional 7.5% reserve for TVROP finances and keeping the member district contributions look like for each scenario? – Trustee Speck
- Provide an estimate of when member district contributions would need to increase beyond the 4% to help support the salary increase for each scenario – Trustee Prusso

D. Approval of Personnel Document of December 11, 2024 - Action

The Board approved the Personnel Document of December 11, 2024.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Maher	Prusso	3	0	0	0

8. CORRESPONDENCE

- Letter from Alysse Castro, Superintendent, Alameda County Office of Education, approving the 2024 – 2025 Adopted Budget Review.

9. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, reported on recent meetings, activities, and legislation.

Customer Service:

- Successful coordination and execution of the College and Career Expo at Dublin High School held October 21st. There were ~ 3,000 attendees.
- Athena Duran participated in Mock Interviews held at FHS and GHS

Programs:

- Athena Duran has worked tirelessly with our instructors and community partners securing Community Classroom placements for over 452+ students in 133 sites across the Tri-Valley. All internships are thriving and students are gaining life changing WBL experiences.
- Our Youth Innovation programs (WIOA) at all Alt. Ed sites began their robust Mentorship programs this week. All students have been successfully paired. Zoe and Meredith are looking to enhance the mentor program by adding job-shadowing days and potential internships with mentors.
- Amy Brown hosted a Middle College Open House on October 24th which was highly attended and a big success.
- Amy Brown, Kelly Mogilefsky, and new and former Middle College students presented at the Community College Early College Middle College Dual Enrollment Summit. They have been highly sought after and various organizations have made contact and visited our program as they begin their planning to implement a program of their own.
- Athena Duran, Suzanne Smith, and Roxanne Villanueva coordinated our Advisory Night, November 6th, at Emerald High School.
- Athena Duran has been working with Meredith Dorado to resume our GetSET program next semester. Events planned are: UC Merced visit, Clorox Field trip, Dinner with a Scientist, and potential partner with Junior Achievement.

Fiscal Management:

- Madison Schlick and Athena Duran's extensive summer work and launch of our new web-based attendance system, ASAP, has been very successful and efficient.

Relationships:

- Julie Duncan will participate with all Tri-Valley Superintendents in a panel discussion hosted by Innovation Tri-Valley on the state of our K-12 school districts moderated by President, Dr. Dyrell Foster from Las Positas College. The panel will share district priorities and challenges and explore potential opportunities for collaboration between business leaders and the education sector.
- As the NCS Alameda Superintendent Representative, proud to report our collective efforts to ensure more equitable representation in state wide championships by realigning competition levels has resulted in 6 NCS schools representing Northern California in State Championship events happening this weekend.

10. BOARD MEMBER REPORTS

Trustee Maher – Sad to leave this Board. TVROP is a Class A Program!

Trustee Prusso – It can be lonely being on a Board. What I love about ROP is learning from each other and talking to one another; not feeling alone. Steve has been so great and a great mentor.

Trustee Speck – Thank you Steve for everything you brought to Pleasanton and the Tri-Valley. You will be missed, but excited for you to spend time with your grandkids.

11. ANNOUNCEMENTS

- The next Regular Meeting (Organizational) of the Joint Powers Governing Board is scheduled for Wednesday, January 29, 2025, at 5:30 p.m.

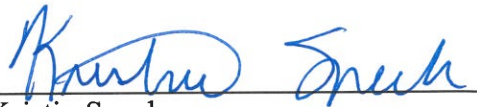
12. ADJOURNMENT - Chairperson Speck adjourned the meeting at 7:30 p.m.

Submitted,

*Approved and entered into the proceedings
of the Board this 29th day of January, 2025*



Julie Duncan
Secretary to the Board



Kristin Speck
Chairperson

KS/JD/rv